TITLE: Request for Change to Use Service/Core Protocols

PURPOSE: All IACUC SOP numbered 5xx describe the specific incidences where a protocol can be modified using the Request for Change procedure outlined in IACUC SOP 500.

To add Service/Core protocol personnel to conduct approved animal activities.

REVIEW/REVISIONS: The IACUC will review and approve this SOP every six months. Modifications may be made at any time by full committee review (FCR) or designated member review (DMR). Updates to internet URLs or Unit names can occur without FCR/DMR.

DATE OF LAST REVIEW: 11/5/2015

PROCEDURES:

The IACUC encourages the use of service/core protocols, such as those for:

- Units under the Office of Research and Discovery (e.g., Small Animal Medical Imaging Service)
- Departments/Centers (Experimental Mouse Shared Resource, GEMM Core, Mouse Phenotyping Core)
- Specific grants for development of novel techniques for laboratory animals (e.g., imaging)

Furthermore, the IACUC encourages the use of service units or cores for specific animal activities, when applicable, as this offers the best opportunity for obtaining consistent and quality data, with reduced experimental variability.

If the Request for Change meets the criteria below, it is eligible for veterinary consult and verification, by the process outlined in IACUC SOP 500.

- The specific activity is approved on the investigator’s protocol
- The specific activity is approved on the service/core protocol, including species, compounds, etc...
- Use of an approved service/core activity must not alter the time line of the investigator’s approved animal activity
- Use of an approved service/core activity must not affect the scientific data obtained
- If hazards are used, they must be approved on both protocols or must conform to the criteria listed in IACUC SOP 501

JUSTIFICATION:

NOT-OD-14-126 Guidance on Significant Changes to Animal Activities describes the types of animal activities where the IACUC has the authority to establish and approve internal policies/procedures for the review and approval of protocol amendments.

USDA agreement with NOT-OD-14-126: http://grants.nih.gov/grants/olaw/educational_resources.htm#a_08212014